

Oldmans Township Committee
Budget Meeting Minutes
November 19, 2012

A Budget meeting of the Oldmans Township Committee was held on November 19, 2012. Meeting was called to order by Mayor Miller at 4:35 PM. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members present: William Miller, Harry Moore, George Bradford and Committeeman-elect Cordy Taylor

Open House for New Municipal Building

Celebration of Public Events currently as \$400.00 in the line item. Township Committee approved \$200.00 to be used toward food for the Open House. Event will be held Tuesday, November 29th.

Lennox Run

Township will receive \$60,000.00 as per the Developer's Agreement. Mr. Hackett checked with the auditors who recommended placing the funds in surplus. If funds were placed in reserve, the plus would be that the money would be outside the cap but the negative side would be that the funds couldn't be used for anything else. Township Committee would like to place \$10,000.00 in reserve to be used towards the detention basin and \$50,000.00 toward surplus. Mr. Hackett will again check with the auditors to make sure this is possible. It might be possible to receive the funds as surplus and then designate amounts to different areas.

An additional \$10,000.00 will also be received which could be placed in surplus or dedicated by rider for recreation reserve fund. The Committee would like to consider the dedication by rider recreation reserve fund.

Municipal Complex

Township received last bill from architect which will be under consideration for the December 5th Regular Meeting.

Phone system is to be switched from old municipal building to new municipal building on Tuesday, November 20th.

Blinds might need to be purchased as the sun is very bright in some of the offices.

Computer server – only need a computer for now. Committee agreed to spend up to \$1,000.00 for new computer.

CME Associates

Mr. Miller and Mrs. Walzer met with Peter Vanden Kooy from CME Associates. Peter is no longer working with Birdsall. Mr. Vanden Kooy would like to continue to work on the Master Plan with the Planning Board. Next two elements are: Open Space and Farmland Preservation, the cost of which for CME was \$19,250.00. An older quote from Birdsall (2009) gave a price of \$12,000.00 or \$5,000.00 with volunteer participation.

Mrs. Walzer was requested to contact Birdsall with an updated cost figure and to also contact CME to find out if volunteer participation was an option which would lower the cost. An additional option available to the Township is Lou Joyce/County Planner with whom the Township has a shared services contract. The Planning Board should correspond with the Township Committee about what needs to be done and the cost of the elements.

Currently all funds set aside for the Master Plan have been used. A special emergency ordinance would need to be approved after the 2013 budget approval. The elements that have been finalized for the Master Plan include: Environmental, Environmental Sustainability Plan and Green Building.

Budget Item #1 – Projected Funds Available for Transfer

Have availability of \$10,000 - \$12,000.

It was suggested that a form be designed for all volunteer organizations and Auburn Water to include the following:

1. Inventory – what they currently own
2. What they would like to purchase
3. Replacement life cycle for equipment

The form would assist in consolidating purchasing.

Mr. Taylor will ask Gary Green to assess the long rant plan for computers and software, and phone system before the December 19th close out meeting.

Finance Dept.

Current software is not supported by company anymore. Mr. Hackett is considering purchasing Edmunds which 50% of municipalities currently use. Supports fixed assets which is a requirement of the auditors. The cost of the software will not be included in the \$10,000 - \$12,000 available.

\$10,000 - \$12,000 Available

| | | |
|---------------|---|----------|
| Public Works: | Snow Blower | \$ 1,800 |
| | Tilt Trailer | 3,365 |
| Tax Office: | Computer/Monitor | 1,000 |
| Logan Fire: | (1) One SCBA | 4,600 |
| | (2) SCBA Cylinders | 3,200 |
| | (5) Five Pagers | 3,085 |
| Auburn Fire: | Mr. Hackett would like more information about requested items | |
| Auburn Water: | Mr. Hackett would like more information about requested items | |

Salaries & Wages

Ordinance could be introduced in January and approved in February. The Committee would like to consider a 2.0% wage increase.

Mid Salem Court

Total cost is \$24,000, currently bringing in \$18,000.

December 19th Meeting

1:00 JIF Safety Luncheon

3:00 Close Out Meeting

3:30 Budget Meeting

Approval of Bills

Mr. Bradford made a motion to approve payment of bills, Mr. Moore seconded and all agreed.

There being no further business, on motion by Mr. Bradford, seconded by Mr. Moore and all agreed to adjourn meeting at 6:50 PM.

Respectfully Submitted,

Melinda Taylor
Acting Municipal Clerk