Oldmans Township Committee

Reorganization Meeting Minutes

January 3, 2018

The annual reorganization meeting of the Oldmans Township Committee was held on January 3, 2018. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to Dean Sparks

Members Present: George Bradford, Anthony Musuemci and Dean Sparks.

**Resolution 2018-01** Designation of Mayor

Mr. Bradford nominated himself; there was no second motion. Mr. Sparks nominated himself which was seconded by Anthony Musumeci.

Roll call vote:

George Bradford Yes

Anthony Musumeci Yes

Dean Sparks Yes

Mr. Sparks was sworn in as Mayor.

**Resolution 2018-02** Designation of Deputy Mayor

Mr. Sparks nominated George Bradford, Mr. Musumeci seconded and all agreed.

Mr. Bradford was sworn in as Deputy Mayor

**Resolution 2018-03** Schedule of Regular Township Committee Meetings for 2018

Added first Wednesday in January.

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2018-04** Township Solicitor – Niki Trunk

Mr. Sparks made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-05** Township Auditor – Ball, Buckley & Seher

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-06** Special Planner – Louis Joyce d/b/a LLPJ

Mr. Bradford made a motion to approve, there was no second motion. Ms. Taylor stated a Request for Professional Services was advertised and the Township received one response, Mr. Joyce. Mr. Sparks did not have any other firm to be nominated. Position remains unfilled.

**Resolution 2018-07** Township Engineer- Thomas Tedesco

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-08** Grantsman - Mark Blauer d/b/a Blauer Associates

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-09** Auburn Water Superintendent – Environmental & Technical Services

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-10** Risk Management Consultant – Connor Strong & Buckelew

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-11** JIF Commissioner (Harry Moore) & Alternate (George Bradford)

The approval is contingent upon Mr. Moore’s acceptance of the position. Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-12** Animal Control Officer – Ned Shimp

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-13** Animal Shelter – Cumberland County SPCA

This contract is only for the month of January. The contract will be negotiated in the new few weeks for the remaining year.

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-14** IT Services – Dave Keen d/b/a Dave’s Electronics

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Resolution 2018-15** Authorized Persons to Draw Funds

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-16** Bank Depositories for all Township Account

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-17** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-18** Oldmans Township Treasurer and Auburn Water Treasurer – James Hackett

and Deputy Treasurer – Wendy Williams

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-19** PERS Certifying Personnel – James Hackett, Certifying Supervisor

and Wendy Williams, Certifying Officer

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-20** Cash Management Plan

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-21** Fee for Returned Check

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2018-22** Tax Search Officer – Anne Deeck

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-23** Interest to be Calculated on Delinquent Taxes for the Year 2018

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-24** Fee for Tax Sale Redemption Calculations

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2018-25** Municipal Improvement Search Officer – Melinda Taylor

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-26** Public Agency Compliance Officer – Niki Trunk

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-27** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-28** Clean Communities Coordinator – Harry Moore

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all

agreed.

**Resolution 2018-29** Deputy Registrar – Cynthia Dalessio

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

CONSTRUCTION OFFICE:

**Resolution 2018-30** Elevator Subcode Official – Francis Dougherty

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-31** Plumbing Subcode Official – Peter Voros

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-32** Fire Subcode Official – Joe Tull

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Mayoral One Year Appointments for 2018**

Assistant to Construction Official Melinda Taylor

Crossing Guards George Bradford and Amber Chiu

Crossing Guard Substitutes James Nipe, Mike Ware, and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Emergency Management Coordinator Justin Adams

Environmental Chair Sam Guida

Housing Officer Kasey Carmer

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer James Hackett

Public Works Director James Nipe

Public Works Employee Assistant Mike Ware, Ken Cole

Recycling Inspector James Nipe

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

Mr. Bradford made a motion to approve the appointments, Mr. Musumeci seconded and all agreed.

**Mayoral Appointments to Planning Board**

Sandy Collom IV 4 year

Dan Daly (School Board Liaison) Alt #4 1 year

Anthony Musumeci III 1 year

Tina Nipe Alt #2 2 year

Dean Sparks I 1 year

Melinda Taylor II 1 year

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Mayoral Appointments to Agricultural Advisory Board**

Dean Sparks 3 year

Anthony Musumeci Removed

Brian Porch 3 year

Zack Heiken 1 year

Kevin Norton2 year

Mr. Bradford expressed his concern that two members of the Ag Board were also members of the Township Committee. It is the responsibility of the Township Committee to approve the farmland preservation application; the Ag Board has an advisory capacity. Ms. Trunk concurred. Mr. Musumeci’s nomination was removed and the space remains unfilled.

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Mayoral Appointments to Working Subcommittees**

**George W. Bradford**

Auburn Water

Buildings & Grounds

Construction Dept.

Court

First Aid Squad

Personnel

Taxes

**Anthony Musumeci**

Fire Companies

Landfill

Public Works/Streets & Roads

Recreation

School Board Liaison

**Dean Sparks**

Drainage & Ditches

Finance Dept.

Freeholder Liaison

Municipal Alliance

Recycling & Sanitation

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

PUBLIC COMMENT: None

There being no further business, on a motion from Mr. Musumeci, seconded by Mr. Bradford and agreed to by all, meeting was adjourned at 7:00.

Respectfully Submitted,

Melinda Taylor,

Municipal Clerk