Oldmans Township

Regular Meeting Minutes

March 11, 2015

The regular monthly meeting of the Oldmans Township Committee was held on March 11, 2015. Meeting was called to order by Mayor Bradford at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: George Bradford, Cordy Taylor and Dean Sparks

Previous Minutes: February 11, 2015 Regular Meeting

 February 11, 2015 Budget Meeting

Mr. Taylor made a motion to approve the minutes, Mr. Sparks seconded and both agreed.

FINANCE OFFICE:

**Ordinance 2015-03** Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank for Calendar Year 2015

This ordinance is passed every year as a precautionary measure. Public hearing will be April 8th.

**Resolution 2015-46** Final Adoption of Ordinance 2015-01

 Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2015-47** Introduction of 2015 Municipal Budget

This budget includes a $.01 decrease in the local purpose tax. The Budget will be advertised in the newspaper March 25th. Public hearing will take place at the next Township meeting – April 8th.

Roll Call Vote: Bradford Yes

 Sparks Yes

 Taylor Yes

**Ordinance 2015-01** Amend Salary Ordinance for Emergency Services Administrator Position

Mr. Sparks made a motion to open to the public, Mr. Taylor seconded and all agreed.

**Public Hearing** No comment.

**Resolution 2015-48** Final Adoption of Ordinance 2015-01

 Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2015-54** Emergency Temporary Appropriations Amendment to 2015 Budget

 Funds were transferred as follows:

 Municipal Clerk – OE $1,000.00

 Finance Administration – S&W 3,000.00

 Telephone 1,000.00

 These figures will also be in noted in the permanent budget.

 Mr. Sparks made a motion to approve, Mr. Taylor seconded and all agreed.

**Resolution 2015-55** 2014 Reserve Transfer

A 2014 transfer is needed in the amount of $100.00 from Audit Services to Finance Administration to cover costs of printing W-2’s.

Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

ZONING/PLANNING OFFICE:

**Ordinance 2015-04** Amending Section 110-20.1 of the Oldmans Township Code

Currently the IRPA does not allow “education” as an approved use at Camp Pedricktown. The college already has a building there and the Township will be transferring more property to the college in the near future. This ordinance will allow educational purposes within the IRPA zone.

**Resolution 2015-49** Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2015-50** Amending Resolution 2015-44 Authorizing the Planning Board to Conduct an “In Need of Redevelopment” Study for Block 28, Lots 11, 28, 29, 29.01, 29.02, 30, 30.01, 31, 32, 33, 34, 38, 39, 40, 41, 46, 47, 47.01

This resolution is amending a previous resolution to the Planning Board. The amended resolution allows the Planning Board to use all available methods with the MLUA. Mr. Sparks wanted to know which Committee had the final authority for condemnation. The Township Committee makes the final decision, which must be approved by the State. Mr. Musumeci’s property can be discussed at the next Planning Board meeting.

Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

EMERGENCY MANAGEMENT SERVICES:

**Ordinance 2015-02** Amending Chapter 15 – Fire Department, Section 2 Junior Fire of the Oldmans Township Code.

Mr. Taylor made a motion to enter public hearing, Mr. Sparks seconded and all agreed.

**Public Hearing**

Michael Moore - Wanted to know what the differences were.

Melinda Taylor - Read from the ordinance the difference – physical now required and not allowed to get out of the vehicle at the Turnpike.

Anthony Jackson - Recommended adding Route 295.

Michael Moore - Wanted to know since insurance is now required, are juniors now considered employees.

Niki Trunk - Physicals can be required due to the physical requirements of the job and would not be considered an employee. Parents must still sign a waiver.

**Resolution 2015-45** Final Adoption of Ordinance 2015-02

 Mr. Taylor made a motion to approve the ordinance with the inclusion of Route 295, in addition to the NJ Turnpike as roads where junior fire members would not be allowed to participate, Mr. Sparks seconded and all agreed.

Junior Membership Application for Auburn Volunteer Fire Company – Michael Gorman.

Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

TAX OFFICE:

**Resolution 2015-56** Setting Costs for Mailing Notices for Tax Sale

This resolution allows the Tax Office to pass on the cost of advertising and mailing for the upcoming tax sale.

 Mr. Sparks made a motion to approve, Mr. Taylor seconded and all agreed.

STREETS AND ROADS:

**Resolution 2015-52** Uniform Shared Services Agreement Between Salem County and Oldmans Township- Drainage Improvements at Intersection of Cherry Street and Railroad Avenue

Oldmans Township will be responsible for 25% of the cost (concrete) and the County will be responsible for 75% (labor). Once corrected, the water will drain properly to the drain across from the old school.

 Mr. Sparks made a motion to approve, Mr. Taylor seconded and all agreed.

ADMINISTRATIVE:

**Shared Services Agreement for Solid Waste Disposal with Salem County Improvement Authority**. The Liability Waiver language has been revised and has been agreed upon by the Improvement Authority as well as JIF and is now ready for signing.

Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2015-53** Amendment to Memorandum of Understanding for Mid-Salem County Municipal Court – Public Defender Craig Kugler

 The current public defender is leaving. All five municipalities have to agree on his replacement.

 Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

**Block 42/Lot 34 Penns Grove-Auburn Road** – Tom Tedesco believes that there is a 25-30% chance that the lot would be considered buildable. A formal wetlands delineation would be necessary. There would be a wetland buffer of 50-150 feet. The property might be able to be marketed as hunting ground.

Mr. Taylor made a motion to begin marketing the property through a realtor, Mr. Sparks seconded and all agreed.

**2006 Ford Truck –** Discussion tabled at this time.

**CST Request for Use of Camp Pedricktown** – Deb Hiner, Transportation Manager, represented CST - CST has reached out to the Township to request parking spaces as Camp Pedricktown. Due to the recent expansion at CST, they are running out of space to park their trailers. They need about fifteen parking spaces. The tractor trailers are owned by CST. After discussion by the Township Committee, it was suggested that CST ask Mobile Lease about parking facilities as that location was formally a truck depot for Linen’s and Things. Another possibility is Camp Pedricktown. Mr. Nipe and Ms. Hiner will meet at Camp Pedricktown to look for possible parking.

**Use of Municipal Complex Parking Lot by USA Cycling, Inc.** – A bicycling club has requested the use of the municipal complex parking area for overflow parking. The main parking area for their races (Saturday or Sundays) will take place at Oldmans Township School. They have submitted an insurance certificate insuring Oldmans Township and the school. Mr. Taylor made a motion to approve the use of parking, Mr. Sparks seconded and all agreed.

PAYMENT OF BILLS: Addition to the Bill List – Jeri Goff for the Construction Office and Extraordinary Major Industrial Project (NFI/Five Below). Most recent inspection report was submitted “pdf.” This format was acceptable at this time but going forward, the report must be submitted in a different electronic format. Also, the building permit file must match the submitted reports.

Mr. Taylor made a motion to approve the bills list, Mr. Sparks seconded and all agreed.

PUBLIC COMMENT:

Michael Moore - Fire company completed their annual haz com training. He wanted to know if the Township’s Haz Com Manual had been revised lately. Supposed to be reviewed annually. The last known date that he was aware of was September, 2011.

Melinda Taylor - Will check on status of Haz Com manual for the Township.

Anthony Jackson - Fire company still waiting for a written response to their October 8, 2014 letter. He read portions of the letter that he felt still needed to be addressed.

Cordy Taylor - Committee still working on; need more time. The reports that Logan requested in the letter were already submitted via an OPRA request so Logan has those reports. The Township has already taken steps to assist in the information exchange by appointing Jeff Newman as Emergency Services Administrator. The funding for volunteer organizations has been changed to a framework that works better.

Anthony Jackson - Is the Township Liaison still involved?

Cordy Taylor - Both the Emergency Services Administrator and the Township Liaison are involved.

Mike Moore - He understands the reporting requirements that support the financial side but what does the Township need with all the other reports? Already submits numerous reports to the State.

Cordy Taylor - The submitted reports go through Jeff Newman for his review. The Township has a responsibility to the community since the volunteer organizations are funded through taxes.

Mike Moore - In the past he has submitted reports with pages from his job to see if the Township caught his insertions. Logan Fire will not be submitting any reports until the Township responds to their October letter.

Cordy Taylor - Will discuss report requirements with Jeff Newman.

Joe Reis - Concerned about causeway flooding and speeding cars on Mill Street. Would like a sign placed at Rout 130 diverting traffic away from the center of town that is trying to go to Beckett. Suggested a sign “Road may be flooded.”

Cordy Taylor - Salem County is currently doing a study to reduce the speed limit down to 25 mph on Mill Street. Since bridge was repaired using federal money, the bridge cannot be closed. Can only lower the speed limit.

George Bradford - Suggested calling either the State Police at the Woodstown Barracks or the County Sheriff’s office to monitor speeding.

Joe Reis - The gas company trenched along Mill Street when they installed new lines a few years back. That trench in the road has settled.

Tom Tedesco - Can contact the County Engineers since it is a county road.

CLOSED TO THE PUBLIC

Jim Hackett - Second quarter stipend for volunteer organizations should be approved at the April 8th meeting. A purchase order will be going out next week. The check would then be available around April 15th.

Tom Tedesco - NFI is constructing on schedule with an anticipated completion date of June 1st.

George Bradford - 1. Received letter from NJDEP stating Auburn Water is in compliance.

 2. Mid-Salem Court is making money for the Township.

 3. County Ambulance Plan is having a public session on March 1yth at 7:00 at the Salem County Emergency Services Building, Woodstown.

 4. Township newsletter was sent to all residents.

 5. JIF awarded Oldmans Township a Safety Award for 2014.

**Resolution 2015-57** Executive Session (8:20 p.m.)

Contract Negotiations – South Jersey Cooperative 2015 Bid for Electricity

 Personnel –Tax Collector Position

 Contract Negotiations – 26 W. Mill Street

 Contract Negotiations – Camp Pedricktown

 Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

9:15 p.m. Return to Open Session

South Jersey Cooperative for Electricity – a motion was made by Mr. Taylor authorizing the Township to proceed with the bidding process, Mr. Sparks seconded and all agreed.

Tax Collector Position – The Township Committee accepts, with regret, the resignation of Tax Collector Margie Scheiber, effective June 30, 2015. Mr. Taylor made a motion to approve, Mr. Sparks seconded and all agreed.

26 W. Mill Street – Ms. Taylor was asked to obtain demolition/disposal costs for this house and to inquire with possible realtors about selling the house and/or land.

Camp Pedricktown – Solicitor Niki Trunk and Ms. Taylor will work on a letter requesting insurance coverage of those companies still using Camp Pedricktown.

2006 Ford Truck - Since the truck did not sell on the most recent Gov Deal auction, it was decided that Jim Nipe will take the truck to T.C.’s Hot Rod Shop for an appraisal. The truck will then be placed back on Gov Deal for another auction.

Tax Class for Melinda Taylor – Ms. Taylor expressed an interest in obtaining a Tax Collector Certificate. Mr. Bradford made a motion to approve, Mr. Sparks seconded and both agreed. Mr. Taylor abstained.

There being no further business, on a motion from Mr. Taylor, seconded by Mr. Sparks and agreed to by all, meeting was adjourned at 9:30.

Respectfully Submitted,

Melinda Taylor,

Municipal Clerk