OLDMANS TOWNSHIP

Regular Meeting Minutes

November 14, 2018

The regular monthly meeting of the Oldmans Township Committee was held on November 14, 2018. Meeting was called to order by Mayor Sparks at 7:05 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: Dean Sparks, George Bradford and Anthony Musumeci

Approval of Minutes: October 10, 2018 Regular Meeting

 October 10, 2018 Executive Meeting

 October 18, 2018 Budget Meeting

 October 24, 2018 Special Meeting

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE DEPT:

**Resolution 2018-142** To Establish an Escrow Account for AGRO Merchants Group in Connection with Planning Board Application 2018-05

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-144** 2018 Budget Transfer of Funds

Tabled; Mr. Hackett would like to confirm the numbers.

**Ordinance 2018-10** Authorizing the Purchase of New Trash and Recycle Containers in Order to Implement a New Shared Services Agreement for Trash and Recycling Services Appropriating the Sum of $110,000.00 for Said Purchase from the Capital Improvement Fund

**Public Hearing** Mr. Musumeci made a motion, Mr. Bradford seconded and all agreed.

Wayne Niebauer Why changing trash collection?

Dean Sparks Previous contract was for 5 years which based on year cost ($59,100 to $61,600). New contract cost $81,420 - $88,140 and there was only one bidder.

Wayne Niebauer How much will the new trash contract cost?

Dean Sparks Township is negotiating with another municipality for pickup.

Jim Hackett The ordinance allows the Township to purchase the containers if they want to go this route but are not committing themselves to change the trash pickup. Simply putting funding in place if needed. No borrowing is necessary and no agreement has been signed.

George Bradford Township can cancel ordinance if not used.

Niki Trunk It is required by State statute that funds must be made available and certified; this ordinance is an “administrative” ordinance.

Rae Walzer What are the costs for trash hauling?

Dean Sparks Waiting for a proposal from other municipality which will probably be a multi-year contract.

George Bradford This ordinance is for the purchase of containers only.

**Resolution 2018-145** Final Adoption of Ordinance 2018-10

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Ordinance 2018-11** Providing for the Appropriation of Funds and Authorizing the Issuance of Bonds and Notes to Finance the Purchase of a New Fire Truck

Funds will be used to purchase a firetruck for Auburn Fire.

**Public Hearing** No comment

**Resolution 2018-146** Final Adoption of Ordinance 2018-11

Roll Call Vote: Bradford Yes

 Musumeci Yes

 Sparks No

**Resolution 2018-143** Authorizing the Publication of Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement with Houston Galveston Area Council (HGAC) Contract

Township is a member of the HGAC cooperative purchase agreement. One of the requirements is to advertise the intent of purchasing through a co-op.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2018-12** Appropriating Funds in the Amount of $35,000.00 from the General Capital Fund for the Purchase of Streets and Roads Signage for Oldmans Township Roads and for Purchase of Emergency Equipment for the First Aid Organization and Fire Companies

 Every year following the budget workshop the Township purchases equipment for emergency services and public works that are capital items (minimum five year lifespan).

**Public Hearing** No comment.

**Resolution 2018-147** Final Adoption of Ordinance 2018-12

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Ordinance 2018-13** Amending Ordinance 2018-10 Authorizing the Purchase of New Trash and Recycle Containers in Order to Implement a New Shared Services Agreement for Trash and Recycling Services Appropriating the Sum of $110,000 for Said Purchase

Public hearing will be held at the December 12th meeting. There are funds available from the recycling tonnage grant in the amount of $16,000.00 that can be used toward the purchase of containers.

**Resolution 2018-148** Introduction to Ordinance 2018-13

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2018-14** Amending Oldmans Township Code and Providing for Salaries, Wages and Retainers for Township Officers and Employees for 2019

Introduction tonight for salary increase in the amount of 3.0% for 2019.

**Resolution 2018-149** Introduction to Ordinance 2018-14

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-150** Refunding Escrow Account for Zackary Heiken i/a/o $398.00

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

TRICO JIF 2018 Dividend in the Amount of $9,343.00 – In the past the Township has used the dividend toward the first quarter billing. This year’s dividend is the largest received by the Township; last year was approximately $7,000. Mr. Bradford made a motion to use the dividend toward the first quarter billing, Mr. Musumeci seconded and all agreed.

STREETS & ROADS:

NJ DOT Local Freight Impact Fund – Mr. Tedesco will coordinate with County about re-submitting the same grant as last year for improvements to Straughns Mill Road. The application is due January 11, 2019. The County needs to submit the application on our behalf since Straughns Mill is a county owned road. A resolution will be prepared to request the freeholders to submit the application.

TAX OFFICE:

**Resolution 2018-139** Refunding and Cancelling Taxes for Block 9999/Lot 1 (Verizon)

 Per Tax Assessor, Michal Raio, Verizon does not have to provide any verification that their usage has fallen below 51% within Oldmans Township.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-151** Refunding and Cancelling Taxes for Block 33/23

 Two purpose resolution – one to refund homestead rebate for 2018 and to cancel taxes for 2019 as homeowner has been declared a disabled veteran and is eligible for property tax relief.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2018-152** Appointment of Shawn M. Glynn, CPA & RMA, as Chief Financial Officer

and Treasurer for Oldmans Township

Mr. Hackett is retiring at the end of the year. He has worked for the Township since 1990. Interviews were held and Mr. Glynn was chosen. He has an audit experience which will a plus for the Township.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Ordinance 2018-09** Amending Oldmans Township Land Use Codes: 110-7 “Right to Farm,” 110-17 “Village Residential District and Village Commercial District,” 110-18 “Commercial District,” and 110-20 “Commercial/Industrial District”

Ms. Trunk explained that the purpose of the ordinance is to prohibit the sale and cultivation of marijuana within Oldmans Township limits.

**Public Hearing** No comment.

**Resolution 2018-153** Final Adoption of Ordinance 2018-09

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Ordinance 2018-15** Amending Chapter 115 Maintenance of Property

Specific language is being added for clarification of farms and their property maintenance requirements.

**Resolution 2018-154** Introduction to Ordinance 2018-15

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2018-155** Appointment of a Solicitor for Fair Share Housing Plan

Resolution was tabled as there was only one submission. Will try again with another Request for Proposal.

**Resolution 2018-156** Appointment of an Agent for Fair Share Housing Plan

Resolution was tabled as there was only one submission. Will try again with another Request for Proposal.

Bulk Mail Permit Renewal/Newsletter – The company that prints the Township newsletter can also mail the newsletter for the same price as what the Township currently pays which would save the municipal clerk time. It would mean cancelling the Township’s bulk mail permit. Mr. Musumeci made a motion to cancel the bulk mail permit and to use the newsletter company for mailing, Mr. Bradford seconded and all agreed.

EMERGECY SERVICES:

Application Membership to Pedricktown First Aid & Rescue Squad – Mary Donahue

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

PAYMENT OF BILLS:

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2018-144** 2018 Budget Transfer of Funds

Mr. Hackett was able to review the transfers during the meeting and recommended that an increase in the amount being transferred be changed: from Township Engineer to Tax Collector $1,000.00 rather than $500.00 for a total transfer amount of $13,810.00.

 Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

PUBLIC COMMENT:

Mr. Sacchet Drainage ditch across street from property is clogged. Wanted to know how often ditch is cleaned and who is responsible. His fields have standing water.

Dean Sparks Will look into matter and get back to him. Ditch is on a Township owned road.

Earl Lindle Finance Officer for Development 2000. County took out the curb and gutters along property he represents when they paved West Mill Street. Now water is running onto property creating a lake. Ground is farmed. Would like County to put back the curb or berm property to keep street runoff off the property.

Dean Sparks Looked at property and agreed that stormwater runoff is going onto property.

Tom Tedesco Will get together with Anthony Musumeci to review situation and send letter to County.

Melinda Taylor Letter to County should include all outstanding items regarding the West Mill road surfacing as there are still problems that need to be addressed such as broken sidewalks.

Wayne Niebauer Wanted to know if trash pickup would change this week due to Veterans Day.

Melinda Taylor Will call Waste Management and find out.

Kevin Norton Wanted to know what Fair Share Housing was.

Dean Sparks Stated that the Township is tasked with having 250-300 affordable housing units. Township would like to file a durational adjustment to seek relief from builder’s lawsuits. There are funds available in a trust fund for affordable housing. Some of the funds were used toward the Habitat house being built on S. Railroad. Township doesn’t want the State to take the funds.

Rae Walzer Can the two positions for Fair Share Housing be financed through the trust fund?

Jim Hackett Allowed up to 20% of the trust fund for administrative fees.

Niki Trunk Important to have Fair Share specialists available to the Township to protect the town

Kevin Norton Wanted to know how other towns handle their trash.

Dean Sparks Oldmans is not considering operating a convenience center for trash or recycling.

CLOSED TO THE PUBLIC

2018 Best Practices – It is a requirement of the State that the Best Practices List be reviewed by the Township Committee. The following questions were reviewed: 5, 14, 18, 20, 23, 25, 26, 27, 30, 31, 41, 44, 46, 48, 49, 51, 52, and 53.

George Bradford Ambulance Wine and Dine Fundraiser was successful.

 Still working on 3-8A chassis for ambulance squad.

 Tax collection rate was 95.37% for September and 95.81% for the month of October.

 No word yet from the State regarding the bid package approval for Auburn Water grant.

Tom Tedesco Road resurfacing has begun on Lerro Road. Will fix drainage pipe.

Jim Hackett Budget workshop will be held on Tuesday, November 27th at 10:00 am.

 New Jersey is offering a Tax Amnesty Progam

Melinda Taylor Flu shot clinic was held at Oldmans by the Salem County Dept. of Health in October. Increased number of residents who took advantage of the free shots.

**Resolution 2018-155** Executive Session (8:20 pm)

Trash and Recycling – Contract Negotiations

Camp Pedricktown – Contract Negotiations

 Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

SUMMARY OF EXECUTIVE SESSION: (9:30 pm)

Trash/Recycling - Worked on amending trash and recycling ordinance for future contract negotiations.

Camp Pedricktown - Agreed to meet with GSA and contract buyer of Camp Pedricktown.

There being no further business, on a motion from Mr. Musumeci seconded by Mr. Bradford and agreed to by all, meeting was adjourned at 9:31 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk