Oldmans Township Committee

Reorganization Meeting Minutes

January 3, 2019

The annual reorganization meeting of the Oldmans Township Committee was held on January 3, 2019. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to Anthony Musumeci

Members Present: George Bradford, Anthony Musumeci and Dean Sparks.

**Resolution 2019-01** Designation of Mayor

Mr. Sparks nominated himself; there was no second. Mr. Bradford nominated himself which was seconded by Anthony Musumeci. Both Mr. Bradford and Mr. Musumeci approved the motion, Mr. Sparks voted no. Mr. Bradford was sworn in as Mayor.

**Resolution 2019-02** Designation of Deputy Mayor

Mr. Sparks nominated Mr. Musumeci who declined the nomination. Mr. Musumeci nominated Mr. Sparks which was seconded by Mr. Bradford and all agreed. Mr. Sparks was sworn in as Deputy Mayor.

**Resolution 2019-03** Schedule of Regular Township Committee Meetings for 2019

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2019-04** Township Solicitor – Niki Trunk

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-05** Township Auditor – Ball Buckley & Seher

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-06** Special Planner – Resolution tabled for a later date.

**Resolution 2019-07** Township Engineer – Thomas Tedesco

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-08** Grantsman – Mark Blauer d/b/a Blauer Associates

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-09** Auburn Water Superintendent – Environmental & Technical Services

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-10** Risk Management Consultant – Connor, Strong & Buckelew

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-11** JIF Commissioner (Harry Moore) & Alternate (George Bradford)

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-12** Animal Control Officer – Ned Shimp

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-13** Emergency Management Coordinator – Jeffrey Newman

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-14** IT Services - Dave Keen d/b/a Dave’s Electronics

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-15** Fair Share Housing Solicitor – Jeffrey R. Surenian & Assoc.

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-16** Fair Share Housing Agent – Resolution tabled.

Township Committee would like to check with Mr. Surenian for recommendations.

FINANCE OFFICE:

**Resolution 2019-17** Authorized Persons to Draw Funds

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-18** Bank Depositories for all Township Account

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-20** Oldmans Township Treasurer and Auburn Water Treasurer – Shawn Glynn

and Deputy Treasurer – Wendy Williams

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-21** PERS Certifying Personnel – Shawn Glynn, Certifying Supervisor

and Wendy Williams, Certifying Officer

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-22** Cash Management Plan

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-23** Fee for Returned Check

Mr. Musumeci made a motion to approve, Mr. Bradford seconded and all agreed.

TAX COLLECTOR:

**Resolution 2019-24** Tax Search Officer – Anne Deeck

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-25** Interest to be Calculated on Delinquent Taxes for the Year 2019

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2019-26** Municipal Improvement Search Officer – Melinda Taylor

Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-27** Public Agency Compliance Officer – Niki Trunk

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2019-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-29** Clean Communities Coordinator – Harry Moore

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-30** Deputy Registrar – Cynthia Dalessio

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

CONSTRUCTION OFFICE:

**Resolution 2019-31** Elevator Subcode Official – Francis Dougherty

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-32** Plumbing Subcode Official – Peter Voros

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-33** Fire Subcode Official – Thomas Mahoney

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-34** Building Subcode Official – Richard Saunders

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-35** Construction Official – Peter Voros

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2019-37** Honoring Retirement of James Hackett

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Mayoral Appointment(s) to Planning Board**

Alternate #4 (School Board Liaison) – Dan Daly.

Appointments were tabled until further notification of possible resignations.

**Mayoral Appointments for Agriculture Advisory Board**

Zach Heiken One (1) Year

**Mayoral Appointments to Working Subcommittees**

George Bradford

Auburn Water

Buildings & Grounds

Construction Dept.

Court

First Aid Squad

Personnel

Tax Dept.

Anthony Musumeci

Fire Companies

Landfill

Public Works/Streets & Roads

Recreation

School Board Liaison

Dean Sparks

Drainage & Ditches

Finance Dept.

Freeholder Liaison

Municipal Alliance

Recycling & Sanitation

**Mayoral One Year Appointments for 2019**

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Wendy Williams

Crossing Guards George Bradford and Amber Chiu

Crossing Guard Substitutes James Nipe, Ken Cole, and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Wendy Williams

Deputy Emergency Management Coordinator Justin Adams

Environmental Chair Open

Housing Officer Kasey Carmer

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Shawn Glynn

Public Works Director James Nipe

Public Works Employee Assistant Ken Cole

Recycling Inspector James Nipe

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Musumeci, seconded by Mr. Sparks and agreed to by all, meeting was adjourned at 7:05.

Respectfully Submitted,

Melinda Taylor,

Municipal Clerk