Oldmans Township Committee

Reorganization Meeting Minutes

January 7, 2020

The annual reorganization meeting of the Oldmans Township Committee was held on January 7, 2020. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to George Bradford.

Members Present: George Bradford, Anthony Musumeci and Dean Sparks.

**Resolution 2020-01** Designation of Mayor

Mr. Musumeci nominated George Bradford, Mr. Bradford seconded himself. Mr. Bradford voted yes, Mr. Musumeci votes yes and Mr. Sparks voted no.

**Resolution 2020-02** Designation of Deputy Mayor

Mr. Bradford nominated Mr. Musumeci, Mr. Musumeci seconded himself. Mr. Bradford made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-03** Schedule of Regular Township Committee Meetings for 2020

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2020-04** Township Solicitor – Niki Trunk

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-05** Township Auditor – Ball Buckley & Seher

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-06** Special Planner – Clarke, Caton, Hintz

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-07** Township Engineer – Thomas Tedesco

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-08** Grantsman – Mark Blauer d/b/a Blauer Associates

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-09** Auburn Water Superintendent – Environmental & Technical Services

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-10** Risk Management Consultant – Connor, Strong & Buckelew

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-11** JIF Commissioner (Harry Moore) & Alternate (George Bradford)

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-12** Animal Control Officer – Ned Shimp

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-13** Animal Shelter – Voorhees Animal Orphanage

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-14** IT Services – Anthony Nelms

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-15** Fair Share Housing Solicitor – Surenian, Edwards & Nolan, LLC

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-16** Fair Share Housing Agent – CGP&H (Community Grants, Planning & Housing)

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Resolution 2019-17** Authorized Persons to Draw Funds

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-18** Bank Depositories for all Township Account

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-20** Oldmans Township Treasurer and Auburn Water Treasurer – Diane Bowman

 and Deputy Treasurer – Wendy Williams

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-21** PERS Certifying Personnel – Diane Bowman, Certifying Supervisor

and Wendy Williams, Certifying Officer

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-22** Cash Management Plan

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-23** Fee for Returned Check

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

TAX COLLECTOR:

**Resolution 2020-24** Tax Search Officer – Anne Deeck

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-25** Interest to be Calculated on Delinquent Taxes for the Year 2020

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2020-26** Municipal Improvement Search Officer – Melinda Taylor

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-27** Public Agency Compliance Officer – Niki Trunk

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-29** Clean Communities Coordinator – Harry Moore

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-30** Deputy Registrar – Cynthia Dalessio

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

CONSTRUCTION OFFICE:

**Resolution 2020-31** Elevator Subcode Official – Francis Dougherty

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-32** Plumbing Subcode Official – Peter Voros

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-33** Fire Subcode Official – Dennis Sharpe

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-34** Building Subcode Official – Richard Saunders

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-35** Construction Official – Peter Voros

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2020-36** Fire Inspector – Richard Saunders

 Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2020-37** Electric Subcode Official – Neal Hayward

 Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Mayoral One Year Appointments for 2020**

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Wendy Williams

Crossing Guards George Bradford and Kenny Cole

Crossing Guard Substitutes James Nipe and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Wendy Williams

Housing Officer Kasey Carmer

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Bowman

Public Works Director James Nipe

Public Works Employee Assistant Kenny Cole

Recycling Inspector James Nipe

Township Representative to Salem County Thomas B. (Brad) Holmes

 Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

**Mayoral Appointment(s) to Planning Board**

 George Bradford – Mayor (Class I) one year term

 Melinda Taylor – (Class II) one year term

 Anthony Musumeci – (Class III) one year term

 Rae Walzer – (Alternate #1) two year term

 Dan Daly Alternate #4 (School Board Liaison) one year term

**Mayoral Appointments for Agriculture Advisory Board**

There are two vacancies: Zack Heiken (1 Year Appointment) and Kevin Norton (2 Year Appointment)

Mr. Norton agreed to the two year term. Mr. Sparks will check with Mr. Heiken to see if he is still interested. The Board only met one time last year. Mr. Bradford explained to the audience the reasons Oldmans Township was not included in the original County Farmland Preservation Plan: (1) Oldmans was designated as the growth area for commercial/industrial due to the close proximity to Route 295 and area bridges and (2) soil within Oldmans is not as good as the soil in other parts of the County.

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Musumeci, seconded by Mr. Sparks and agreed to by all, meeting was adjourned at 6:55 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk