Oldmans Township Committee

Reorganization Meeting Minutes

January 6, 2021

The annual reorganization meeting of the Oldmans Township Committee was held on January 6, 2021. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to Dean W. Sparks.

Members Present: George Bradford, Anthony Musumeci and Dean Sparks.

**Resolution 2021-01** Designation of Mayor

Mr. Musumeci nominated George Bradford which Mr. Bradford accepted. Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-02** Designation of Deputy Mayor

Mr. Bradford nominated Anthony Musumeci which Mr. Musumeci accepted. Mr. Bradford made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-03** Schedule of Regular Township Committee Meetings for 2021

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2021-04** Township Solicitor – Niki Arbittier

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2021-05** Township Auditor

This resolution was tabled as the Township is waiting for proposals.

**Resolution 2021-06** Special Planner –Clarke Caton & Hintz

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2021-07** Township Engineer – Tom Tedesco

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-08** Grantsman – Mark Blauer

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-09** Auburn Water Superintendent – Environmental Technical Services

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-10** Risk Management Consultant – Connor, Strong & Buckelew

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-11** JIF Commissioner & Alternate – Harry Moore and George Bradford

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-12** Animal Control Officer – Ned Shimp

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-13** Animal Shelter – Voorhees Animal Orphanage

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2021-14** IT Services – Anthony Nelms

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-15** Fair Share Housing Solicitor – Surenian, Edwards & Nolan

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

**Resolution 2021-16** Fair Share Housing Agent - CPGH

Mr. Sparks made a motion to approve, Mr. Musumeci seconded and all agreed.

FINANCE OFFICE:

**Resolution 2021-17** Authorized Persons to Draw Funds

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-18** Bank Depositories for all Township Account – Pennsville National Bank & Fulton Bank of New Jersey

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-20** Oldmans Township Treasurer and Auburn Water Treasurer – Diane Bowman

and Deputy Treasurer – Wendy Williams

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-21** PERS Certifying Personnel – Diane Bowman, Certifying Supervisor

and Wendy Williams, Certifying Officer

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-22** Cash Management Plan

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-23** Fee for Returned Check - $20.00

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2021-24** Tax Search Officer – Susan DeFrancesco

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-25** Interest to be Calculated on Delinquent Taxes for the Year 2021

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2021-26** Municipal Improvement Search Officer – Melinda Taylor

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-27** Public Agency Compliance Officer – Niki Arbittier

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

Mr. Musumeci made a motion to agree, Mr. Sparks seconded and all agreed.

**Resolution 2021-29** Clean Communities Coordinator – Harry Moore

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2021-30** Deputy Registrar – Cynthia Dalessio

Mr. Musumeci made a motion to approve, Mr. Sparks seconded and all agreed.

**Mayoral One Year Appointments for 2021**

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Wendy Williams

Crossing Guards George Bradford and Cynthia Alloway

Crossing Guard Substitutes James Nipe, Kenny Cole and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Wendy Williams

Housing Officer Kasey Carmer

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Bowman

Public Works Director James Nipe

Public Works Employee Assistant Kenny Cole

Recycling Inspector James Nipe, Kenny Cole and Dean Sparks

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

**Mayoral Appointment(s) to Planning Board**

I Mayor – George Bradford

II Planning Board Secretary – Melinda Taylor

III Member of Township Committee – Anthony Musumeci

IV Member – Susan Miller and Tina Nipe

Alternate #2 – Mike Tuturice

Alternate #3 -- Barbara Wilson

Alternate #4 (School Board Liaison) – Dan Daly

**Mayoral Appointments for Agriculture Advisory Board**

One Year Appointment – Zack Heiken

Two Year Appointment – Kevin Sickler (completing a two year term)

Three Year Appointment – Brian Porch and Anthony Musumeci

**Mayoral Appointments to Working Subcommittees**

Auburn Water Company – George Bradford

Buildings & Grounds – George Bradford

Construction Dept. – George Bradford

Court – George Bradford

Drainage & Ditches – Dean Sparks

Finance Dept. – Dean Sparks

Fire Companies – Anthony Musumeci

First Aid Squad – George Bradford

County Commissioner Delegate – Anthony Musumeci

Landfill – Anthony Musumeci

Municipal Alliance – Dean Sparks

Personnel – George Bradford

Public Works/Streets & Roads – Anthony Musumec

Recreation – Anthony Musumeci

Recycling & Sanitation – Dean Sparks

School Board Liaison – Dean Sparks

Tax Dept. – George Bradford

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Musumeci, seconded by Mr. Bradford and both agreed, meeting was adjourned at 6:55 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk