Oldmans Township Committee

Reorganization Meeting Minutes

January 5, 2022

The annual reorganization meeting of the Oldmans Township Committee was held on January 5, 2022. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to David Murphy.

Members Present: George Bradford, David Murphy and Dean Sparks.

**Resolution 2022-01** Designation of Mayor

Mr. Bradford nominated himself for Mayor. No second was made. Mr. Sparks nominated himself for Mayor which was seconded by Mr. Murphy. Both Mr. Sparks and Mr. Murphy agreed to the motion; Mr. Bradford voted no. Mr. Sparks was sworn in as Mayor.

**Resolution 2022-02** Designation of Deputy Mayor

Mr. Sparks nominated Mr. Murphy which was seconded by Mr. Murphy. Both Mr. Sparks and Mr. Murphy agreed to the motion; Mr. Bradford voted no.

Mr. Murphy was sworn in as Deputy Mayor.

**Resolution 2022-03** Schedule of Regular Township Committee Meetings for 2022

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2022-04** Township Solicitor – Niki Arbittier

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-05** Township Auditor – Bowman & Company LLP

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-06** Special Planner – Clarke Caton Hintz

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-07** Township Engineer – Tom Tedesco

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-08** Grantsman – Mark Blauer

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-09** Auburn Water Superintendent – Environmental Technical Services

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-10** Risk Management Consultant – Connor, Strong & Buckelew

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-11** JIF Commissioner & Alternate – Harry Moore and George Bradford

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-12** Animal Control Officer – Ned Shimp

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-13** Animal Shelter – Voorhees Animal Orphanage

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-14** IT Services – Anthony Nelms

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-15** Fair Share Housing Solicitor – Surenian, Edwards & Nolan

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-16** Fair Share Housing Agent - CPGH

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

FINANCE OFFICE:

**Resolution 2022-17** Authorized Persons to Draw Funds

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-18** Bank Depositories for all Township Account – Pennsville National Bank & Fulton Bank of New Jersey

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-20** Oldmans Township Treasurer and Auburn Water Treasurer – Diane Elwell

and Deputy Treasurer – Wendy Williams

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-21** PERS Certifying Personnel – Diane Elwell, Certifying Supervisor

and Wendy Williams, Certifying Officer

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-22** Cash Management Plan

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-23** Fee for Returned Check - $20.00

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2022-24** Tax Search Officer – Kathy Diorio

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-25** Interest to be Calculated on Delinquent Taxes for the Year 2022

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2022-26** Municipal Improvement Search Officer – Melinda Taylor

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-27** Public Agency Compliance Officer – Niki Arbittier

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-29** Clean Communities Coordinator – Harry Moore

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2021-30** Deputy Registrar – Cynthia Dalessio

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-31** Construction Official – Pete Voros

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-32** Plumbing Subcode – Pete Voros

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-33** Building Subcode – Rich Saunders

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-34** Emergency Management Coordinator – Jeff Newman

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Resolution 2022-35** Deputy Emergency Management Coordinator – Phyllis Moore

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2022-36** Appointment of Housing Officer – Pete Voros

Mr. Murphy made a motion to approve, Mr. Bradford seconded and all agreed.

**Mayoral One Year Appointments for 2022**

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Wendy Williams

Crossing Guards George Bradford and Cynthia Alloway

Crossing Guard Substitutes James Nipe, Kenny Cole and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Wendy Williams

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Elwell

Public Works Director James Nipe

Public Works Employee Assistant Kenny Cole

Recycling Inspector James Nipe, Kenny Cole and Dean Sparks

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

**Mayoral Appointment(s) to Planning Board**

IV Member – Sandy Collom (4 year term)

Alternate #1 – Rae Walzer (2 year term)

Mr. Bradford made a motion to approve, Mr. Murphy seconded and all agreed.

**Mayoral Appointments for Agriculture Advisory Board**

One Year Appointment – Zack Heiken

Two Year Appointment –Dean Sparks to replace Kevin Sickler

**Mayoral Appointments to Working Subcommittees**

Auburn Water Company – George Bradford

Buildings & Grounds – David Murphy

Construction Dept. – George Bradford

Court – George Bradford

Drainage & Ditches – Dean Sparks

Finance Dept. – Dean Sparks

Fire Companies – David Murphy

First Aid Squad – David Murphy

County Commissioner Delegate – George Bradford

Landfill – George Bradford

Municipal Alliance – Dean Sparks

Personnel – Dean Sparks

Public Works/Streets & Roads – Dean Sparks

Recreation – George Bradford

Recycling & Sanitation – Dean Sparks

School Board Liaison – David Murphy

Tax Dept. – David Murphy

DER (Designated Employer Representative) for NJ DOT – tabled to see if additional training dates are available.

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Bradford, seconded by Mr. Murphy and both agreed, meeting was adjourned at 7:00 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk