Oldmans Township Committee

Meeting Minutes

January 4, 2023

The regular meeting of the Oldmans Township Committee was held on January 4, 2023. Meeting was called to order by Mayor Sparks at 7:35 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

Members Present: William Ferrell, David Murphy and Dean Sparks

Approval of Minutes: December 14, 2022 Regular Meeting

 December 14, 2022 Executive Meeting

 December 27, 2022 Close Out Meeting

 Mr. Murphy made a motion to approve the minutes, Mr. Sparks seconded and both agreed. Mr. Ferrell abstained.

FINANCE OFFICE:

**Resolution 2023-33** Temporary Budget Appropriations for 2023

 Municipality will work with a temporary budget based on last year’s budget numbers. Allowed to use 26.25% based on the previous year. Budget for 2023 should be approved in April. Allowed to increase temporary budget if needed by resolution.

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2023-34** Certifying Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-35** Establishing an Absence from Meeting Policy for Elected Officials and Appointed Members of Boards, Committees and Commissions

Members must attend a minimum of 75% of meetings to retain their seat. There are allowable exceptions.

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-36** Salem County Improvement Authority – Solid Waste Disposal

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-37** Farming of Municipal Owned Property – Block 9/Lot 5.02

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and both agreed. Mr. Sparks abstained.

**Resolution 2023-38** Disposal of Municipal Generated Leaves and Wood Chippings

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and both agreed. Mr. Sparks abstained.

**Resolution 2023-39** Farming of Municipal Owned Property – Block 29.02/Part of Lot 50

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-40** Award of Contract to SCS Engineers for Semi-Annual Gas Sampling for Oldmans Township Sanitary Landfill

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

Municipal Property – 78 Perkintown

In order to try to again sell 78 Perkintown Road, the fair market value will need to be determined. Ms. Taylor will ask Michael Raio, Tax Assessor, to give a market value with the house and without the house on the property.

PUBLIC WORKS:

Maintenance of Property – Cost and Charges Review. On occasion the Township must maintain a property when the property owner refuses. The current costs for equipment use were established in 2014. Mr. Nipe is recommending an increase on some of the equipment such as mowers, trucks and tractors. The Committee agreed that an amendment to the ordinance could be presented at a future meeting.

PUBLIC COMMENTS: None

David Murphy Wanted to know if Planning Board could require digital submission of applications.

Niki Arbittier Based on the MLUL it is not a requirement. Digital submissions can be encouraged but are not required statutorily.

David Murphy Residents would like the ability to participate in municipal meetings from home via an on-line service.

Niki Arbittier She will research. Maybe a hybrid version so that on-line residents can make public comments. May need to enforce more rules and timelines.

Melinda Taylor Will need to hire a technician for each meeting to monitor the on-line participation.

**Resolution 2023-41** Executive Session: Personnel – Public Works (8:05 pm)

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

SUMMARY OF EXECUTIVE:

1. Reviewed job applications for full-time and part-time public works candidates.

2. Reviewed Policies and Procedures Manual regarding vacation days.

There being no further business, on a motion from Mr. Ferrell, seconded by Mr. Murphy and all agreed, to adjourn the meeting 9:00 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk