Oldmans Township Committee

Reorganization Meeting Minutes

January 4, 2023

The annual reorganization meeting of the Oldmans Township Committee was held on January 4, 2023. Meeting was called to order by Municipal Clerk Melinda Taylor at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to William Ferrell III.

Members Present: William Ferrell, David Murphy and Dean Sparks

**Resolution 2023-01** Designation of Mayor

Mr. Murphy nominated Dean Sparks, Mr. Ferrell seconded and all agreed.

**Resolution 2023-02** Designation of Deputy Mayor

Mr. Sparks nominated David Murphy, Mr. Ferrell seconded and all agreed.

**Resolution 2023-03** Schedule of Regular Township Committee Meetings for 2023

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2023-04** Township Solicitor – Niki Arbittier

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-05** Township Auditor – Bowman & Company LLP

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-06** Special Planner – Clarke Caton & Hintz

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-07** Township Engineer – Thomas Tedesco

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-08** Grantsman – Blauer Associates

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-09** Auburn Water Superintendent – Environmental Technical Services LLC

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-10** Risk Management Consultant - Connor Strong & Buckalew

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-11** JIF Commissioner & Alternate – Harry Moore and William Ferrell III

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-12** Animal Control Officer – Edmund H. Shimp Jr.

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-13** Animal Shelter – Voorhees Animal Orphanage

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-14** IT Services – Anthony Nelms

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-15** Fair Share Housing Solicitor – Surenian Edwards & Nolan LLC

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-16** Fair Share Housing Agent – CPGH

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

FINANCE OFFICE:

**Resolution 2023-17** Authorized Persons to Draw Funds- Mayor, Deputy Mayor, CFO & Clerk

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-18** Bank Depositories for all Township Account – Pennsville National Bank and Fulton Bank

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank – Mayor, Deputy Mayor, CFO and Municipal Clerk

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-20** Oldmans Township Treasurer- Diane Elwell and Auburn Water Utility Collector – Kathy Diorio

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-21** PERS Certifying Personnel – Diane Elwell, Certifying Supervisor

and Melinda Taylor, Certifying Officer

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-22** Cash Management Plan

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-23** Fee for Returned Check - $20.00

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2023-24** Tax Search Officer – Kathy Diorio

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-25** Interest to be Calculated on Delinquent Taxes for the Year 2023

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2023-26** Municipal Improvement Search Officer – Melinda Taylor

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-27** Public Agency Compliance Officer – Niki Arbittier

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-29** Clean Communities Coordinator – Harry Moore

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-30** Deputy Registrar – Christine Pippet

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-31** Fire Inspector – Richard Saunders

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-32** Electric Subcode Inspector – Neal Hayward

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

Mayoral One Year Staffing Appointments for 2023

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Christine Pippet

Crossing Guards George Bradford & Cynthia Alloway

Crossing Guard Substitutes James Nipe, Kenny Cole, Tina Nipe and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Christine Pippet

Environmental Chair

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Elwell

Public Works Director James Nipe

Recycling Inspector James Nipe & Dean Sparks

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

Mayoral Appointment(s) to Planning Board

I Mayor or Designee (One Year Term) William Ferrell Jr.

III Member of Township Committee (One Year Term) David Murphy

IV Member (Four Year Term) Rae Walzer & Michael Tuturice

Alternate #1 (Two Year Term) Jeff Moore

Alternate #2 (Two Year Term) Theresa Desanto

Alternate #3 (Two Year Term) Hobie Medford

Alternate #4 ()ne Year Term) Rick Verdecchio

Mayoral Appointments for Agriculture Advisory Board – no appointments were made at this time.

Two -1 Year Appointments

One-3 Year Appointment

Mayoral Appointments to Working Subcommittees

Auburn Water Company William Ferrell

Buildings & Grounds David Murphy

Construction Dept. William Ferrell

Court William Ferrell

Drainage & Ditches Dean Sparks

Finance Dept. Dean Sparks

Fire Companies David Murphy

First Aid Squad William Ferrell

County Commissioner Delegate William Ferrell

Landfill William Ferrell

Municipal Alliance Dean Sparks

Personnel Dean Sparks

Public Works/Streets & Roads Dean Sparks

Recreation William Ferrell

Recycling & Sanitation Dean Sparks

School Board Liaison David Murphy

Tax Dept. David Murphy

D.E.R. Dean Sparks

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Ferrell, seconded by Mr. Murphy and all agreed, to adjourn the meeting 7:30 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk