Oldmans Township Committee

Reorganization Meeting Minutes

January 4, 2023

The annual reorganization meeting of the Oldmans Township Committee was held on January 4, 2023. Meeting was called to order by Municipal Clerk Melinda Taylor at 7:00 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to William Ferrell III.

Members Present: William Ferrell, David Murphy and Dean Sparks

**Resolution 2023-01** Designation of Mayor

 Mr. Murphy nominated Dean Sparks, Mr. Ferrell seconded and all agreed.

**Resolution 2023-02** Designation of Deputy Mayor

 Mr. Sparks nominated David Murphy, Mr. Ferrell seconded and all agreed.

**Resolution 2023-03** Schedule of Regular Township Committee Meetings for 2023

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2023-04** Township Solicitor – Niki Arbittier

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-05** Township Auditor – Bowman & Company LLP

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-06** Special Planner – Clarke Caton & Hintz

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-07** Township Engineer – Thomas Tedesco

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-08** Grantsman – Blauer Associates

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-09** Auburn Water Superintendent – Environmental Technical Services LLC

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-10** Risk Management Consultant - Connor Strong & Buckalew

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-11** JIF Commissioner & Alternate – Harry Moore and William Ferrell III

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-12** Animal Control Officer – Edmund H. Shimp Jr.

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-13** Animal Shelter – Voorhees Animal Orphanage

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-14** IT Services – Anthony Nelms

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-15** Fair Share Housing Solicitor – Surenian Edwards & Nolan LLC

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-16** Fair Share Housing Agent – CPGH

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

FINANCE OFFICE:

**Resolution 2023-17** Authorized Persons to Draw Funds- Mayor, Deputy Mayor, CFO & Clerk

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-18** Bank Depositories for all Township Account – Pennsville National Bank and Fulton Bank

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-19** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank – Mayor, Deputy Mayor, CFO and Municipal Clerk

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-20** Oldmans Township Treasurer- Diane Elwell and Auburn Water Utility Collector – Kathy Diorio

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-21** PERS Certifying Personnel – Diane Elwell, Certifying Supervisor

and Melinda Taylor, Certifying Officer

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-22** Cash Management Plan

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-23** Fee for Returned Check - $20.00

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2023-24** Tax Search Officer – Kathy Diorio

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-25** Interest to be Calculated on Delinquent Taxes for the Year 2023

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2023-26** Municipal Improvement Search Officer – Melinda Taylor

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-27** Public Agency Compliance Officer – Niki Arbittier

Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-28** Mandatory Source Separation and Recycling Act – Cynthia Dalessio

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-29** Clean Communities Coordinator – Harry Moore

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-30** Deputy Registrar – Christine Pippet

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2023-31** Fire Inspector – Richard Saunders

 Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2023-32** Electric Subcode Inspector – Neal Hayward

 Mr. Murphy made a motion to approve, Mr. Ferrell seconded and all agreed.

Mayoral One Year Staffing Appointments for 2023

Assistant to Construction Official Melinda Taylor

Assistant to Construction Official Christine Pippet

Crossing Guards George Bradford & Cynthia Alloway

Crossing Guard Substitutes James Nipe, Kenny Cole, Tina Nipe and Melinda Taylor

Dog Census James Nipe

Dog Registrar Melinda Taylor

Deputy Dog Registrar Christine Pippet

Environmental Chair

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator James Nipe

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Elwell

Public Works Director James Nipe

Recycling Inspector James Nipe & Dean Sparks

Township Representative to Salem County Thomas B. (Brad) Holmes

 Advisory Solid Waste Council

Tax Collector Assistant Melinda Taylor

Zoning Officer Melinda Taylor

Mayoral Appointment(s) to Planning Board

 I Mayor or Designee (One Year Term) William Ferrell Jr.

 III Member of Township Committee (One Year Term) David Murphy

 IV Member (Four Year Term) Rae Walzer & Michael Tuturice

 Alternate #1 (Two Year Term) Jeff Moore

 Alternate #2 (Two Year Term) Theresa Desanto

 Alternate #3 (Two Year Term) Hobie Medford

 Alternate #4 ()ne Year Term) Rick Verdecchio

Mayoral Appointments for Agriculture Advisory Board – no appointments were made at this time.

 Two -1 Year Appointments

 One-3 Year Appointment

Mayoral Appointments to Working Subcommittees

 Auburn Water Company William Ferrell

 Buildings & Grounds David Murphy

 Construction Dept. William Ferrell

 Court William Ferrell

 Drainage & Ditches Dean Sparks

 Finance Dept. Dean Sparks

 Fire Companies David Murphy

 First Aid Squad William Ferrell

 County Commissioner Delegate William Ferrell

 Landfill William Ferrell

 Municipal Alliance Dean Sparks

 Personnel Dean Sparks

 Public Works/Streets & Roads Dean Sparks

 Recreation William Ferrell

 Recycling & Sanitation Dean Sparks

 School Board Liaison David Murphy

 Tax Dept. David Murphy

 D.E.R. Dean Sparks

PUBLIC COMMENT - None

There being no further business, on a motion from Mr. Ferrell, seconded by Mr. Murphy and all agreed, to adjourn the meeting 7:30 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk