



Stormwater Pollution Prevention Plan

Oldmans Township
Salem County

Permit Number NJG0154385

Annual Review Date: August, 2023

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Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title	Tom Tedesco Township Engineer		
Phone	856-453-1011	Email	Tom@tedescoeng.com
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title	Tom Tedesco, Township Township Engineer/Planning Board Engineer		
Phone	856-453-1011	Email	Tom@tedescoeng.com
Name and Title			
		Email	
Other Municipal Stormwater Team Members			
Name and Title	Melinda Taylor Municipal Clerk		
Phone	856-299-0780	Email	Clerk@oldmanstownship.com
Name and Title	Scott Myers Public Works Director		
Phone	856-299-0780	Email	DPW@oldmanstownship.com
Name and Title			
Phone		Email	
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	

Form 3 – Public Announcements
Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
Oldmanstownship.com
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
Melinda Taylor, Municipal Clerk
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
Township Website: Oldmanstownship.com Annual Newsletter sent to residents and businesses Annual Pedricktown Day Celebration – 2 nd Saturday in October Postings on Bulletin Board at Municipal Building Annual Clean Communities Presentation at Oldmans Township School

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

<p>1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.</p>
<p>Same definition as N.J.A.C. 7:8</p>
<p>2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.</p>
<p>Oldmans Township’s Stormwater Control Ordinance is the State model.</p>
<p>3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).</p>
<p>The Planning Board Engineer ensures that all new residential, commercial or redevelopment projects that are subject to the site improvement standards comply with all applicable ordinances and codes. This includes compliance with NJ DEP Stormwater Management Codes N.J.A.C. 7:8. Our combined Planning/Zoning Board ensures compliance prior to granting any approval under the jurisdiction of the Municipal Land Use Law.</p> <p>Any project(s) will comply with the Stormwater Management Plan. Long term compliance, addressing of all concerns, determinations, requirements, and maintenance for all project(s) will be reviewed for approval. Any and all work will conform to the intent of the Municipal Stormwater Management Plan, including the design standards and stormwater requirements.</p> <p>All major developments are required to record the Stormwater Maintenance Plan at the Salem County Recorder of Deeds Office in order for the Maintenance Plan to be attached to the project in perpetuity.</p> <p>During construction the Township Engineer inspects the construction site at project milestones to ensure the project is constructed as per approved plans. No final Certificate of Occupancy is issued until all aspects of the project are in full compliance.</p>

<p>4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.</p>
<p>A mitigation plan is included in the Township's Municipal Stormwater Management Plan which is available at the Planning Board Secretary's office located at 40 Freed Road, Pedricktown, New Jersey.</p>
<p>5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.</p>
<p>Current Stormwater Control Ordinance was adopted by the Township Committee on July 8, 2020 by Ordinance No. 2020-08 which repealed Ordinance 2006-6 which was adopted May 3, 2006.</p>
<p>6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.</p>
<p>Stormwater Management Plan was adopted March, 2005.</p>

Form 5 – Ordinances

Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	8/9/2023	Yes	Zoning Officer/	\$1,000.
2. Wildlife Feeding	8/9/2023	Yes	Zoning Officer	\$1,000.
3. Litter Control	8/9/2023	Yes	Zoning Officer	\$1,000.
4. Improper Disposal of Waste	8/9/2023	Yes	Zoning Officer	\$1,000.
5. Yard Waste	8/9/2023	Yes	Zoning Officer	\$1,000.
6. Private Storm Drain Inlet Retrofitting	8/9/23023	Yes	Township Engineer	\$1,000.
7. Illicit Connections	8/9/2023	Yes	Public Works/ Zoning Officer	\$1,000.
8. Privately-Owned Salt Storage				\$ ___
9. Tree Removal- Replacement			Code Enforcement	\$ ___
<p>List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.</p> <p>Flood Damage Prevention Ordinance 2016-05 which was adopted by the Township Committee on June 8, 2016.</p> <p>Soil/Fill Importation Ordinance 2020-01 which was adopted by the Township Committee on March 11, 2020.</p>				
<p>Indicate the location of records associated with ordinances and related violations and enforcement actions below.</p> <p>Township Ordinances are located at the Township Website: Oldmanstownship.com as well as the Administration Office at the Township Hall, 40 Freed Road, Pedricktown, NJ.</p>				

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:
 - Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
 - Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 times each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

The following Municipal owned streets are swept:

Three Times/Year

Freed Road

Lerro Road

One Time/Year

Cherry Street

Helen Avenue

Clara Drive

Arthur Street

Isabelle Street

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

Shared Service Agreement with the Borough of Woodstown, Salem County, NJ once/year.
Roads that require additional sweeping are hand-swept by Public Works Dept.

Form 7 – MS4 Infrastructure

Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

a. Inspected periodically by Public Works. Epoxy is used to adhere the labels to the storm drain. All storm drains have been labeled.

b. There are ten (10) municipal storm drains identified as being in need of retrofitting, out of a total 52 drains. It is anticipated that the storm drains will be retrofitted in 2024. All retrofitting will comply with the NJDOT bicycle safe grates, as well as the correct curb opening.

c. Township Engineer and Public Works work together in make sure any new storm drain inlets will comply with State standards.

d. Storm drain inlets are inspected at a minimum of once per year by Public Works. If it appears that an inlet is in need of repair, in consultation with the Township Engineer, a repair plan will be presented to the Governing Body for authorization for funding and selection of a contractor.

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

a. Catch basins are inspected at a minimum of once per year using the inventory list and checklist. Documentation of the inspection shall include: catch basin location, date inspected, observations of the catch basin's structural integrity, and if maintenance or repairs are required.

b. Priority is based on environmental, health and safety concerns; the findings of catch basin and storm drain inlet inspections; and the findings of stream scouring inspections. Catch basins will be cleaned when found to contain sediment, trash or debris. At the time of cleaning, catch basins will also be inspected for proper function.

3. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

If there are no approved maintenance plans for certain stormwater infrastructure, inspections shall be done at least four (4) times per year, and after each rainstorm exceeding 1 inch of total rainfall by the Public Works Dept. Included in the inspections are ditches and swales since most of our conveyance systems are comprised of these. The Township will use outside resources to inspect closed systems via camera inspection.

4. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

Oldmans Township has two Outfalls that require inspection an annual basis: Kay Gardens and Lerro Road. A visual inspection is initially completed, with the corresponding checklist. If it is determined that a more comprehensive inspection is needed, Public Works will obtain the services of an outside contractor with specialized equipment to further inspect the outfall.

5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination
Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP’s Illicit Connection Inspection Report Form from the Department’s main stormwater webpage.

When conducting annual inspections of the Municipal Outfall, Public Works will also inspect for illicit discharge. If any odor or other illicit debris is visually observed, the Township will begin to identify the source. If possible, photographs will be taken, as well as the generation of the DEP’s Illicit Connection Inspection Report. Property owner will be notified in writing of the need to cease the illicit connection and to remove immediately.

6. Other Municipal Infrastructure
List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.

There is no other MS4 infrastructure in Oldmans Township that has not been addressed in this report.

7. Stormwater Facilities Not Owned or Operated by the Municipality
Describe your program for ensuring adequate long-term cleaning, operation, and maintenance

of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.

Municipal Clerk sends out an annual letter to each property owner in January requesting submission of the following:

- Annual stormwater maintenance permit is required in January of each year.
- Annual permit/inspection fee schedule
- Receipt by the Township of prior year's quarterly maintenance records
- If applicable, receipt by the Township of requirements of the replacement filters as per the manufacturer and dates the filter has been replaced

Submissions are kept by the Administrative Offices located at 40 Freed Road, Pedricktown.

8. Infrastructure Records

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

Oldmans Township Municipal Complex
40 Freed Road
Pedricktown, NJ 08067

Form 8 – Community-wide Measures

Part IV.F.2.

<p>1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.</p>
<p>N/A – Municipality does not spray pesticides.</p>
<p>2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.</p>
<p>Salt is deposited directly into the truck bed at the County storage facility. The salt is never off loaded at the municipal yard. Truck with salt is housed inside DPW garage. Any leftover salt is taken back to the Salem County Public Works yard. No leftover salt remains at the municipal premises.</p>
<p>3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).</p>
<p>Vegetative Waste is picked up curbside and is disposed of at a private off-site facility who is authorized to take said material. Vegetative waste is not stored, nor maintained on municipal property.</p>
<p>4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.</p>
<p>Visual regular inspections to include the stability of the shoulders, embankments, ditches and soils along municipal streets to ensure that they are not eroding and contributing to sedimentation of receiving waters. Visual inspection also done following water event exceeding one inch. Written reports will be submitted.</p>

Form 9 – Municipal Maintenance Yards & Other Ancillary Operations
Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: (1)

1. Site Name and Address	
Oldmans Township Municipal Building 40 Freed Road Pedricktown, NJ 08067	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
Inspection Logs are maintained and available for review at the office of the Public Works Director located at 40 Freed Road, Pedricktown, NJ.	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
White goods waiting for recycling collection.	No machinery is stored outside.
Dumpsters (2)	

<p>4. Discharge of Stormwater from Secondary Containment Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.</p>
<p>Oldmans Township does not discharge stormwater from a secondary containment.</p>
<p>5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<p>There is no on-site fueling located at 40 Freed Rd, Pedricktown, NJ.</p>
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<p>Some vehicle maintenance and repair work are done on-site. If maintenance is needed to be completed on-site, equipment and vehicles are operated and maintained to prevent exposure of pollutants to stormwater. Garage is maintained and all pollutants are properly stored and disposed of to avoid potential hazards or exposure to stormwater pollutants.</p>
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>
<p>There is no on-site equipment for vehicle washing. Vehicles are washed off-site at a truck wash.</p>

8. Salt and Other Granular De-icing Materials

Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

No salt material is stored on-site, except as stated previously, in the bed of the truck, housed in a garage for maximum of three days.

Di-icing material is stored inside the public works garage on pallets and shelved.

9. Aggregate Material, Wood Chips, and Finished Leaf Compost

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

Wood chips and leaf compost are not stored on-site and are deposited at an off-site facility the same day as pickup.

10. Cold Patch Asphalt

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

Cold patch is stored on-site inside the public works garage.

11. Street Sweepings and Storm Sewer Cleanout Materials

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

Clean up materials are disposed of at the Salem County Landfill.

<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>No construction debris storage on-site.</p>
<p>13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Municipality holds an annual tire amnesty depository. All tires are stored in truck bed, which is housed in the Public Works Garage. Tires are taken to Salem County Landfill for disposal.</p>
<p>14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>
<p>There are no inoperable vehicles and/or equipment at our municipality. All equipment is operational and in use. Majority of equipment is stored inside public works garage. If machinery or equipment become inoperable, covers will be placed over the equipment, and if necessary, drip pans under any leakage. Equipment will be stored away from storm drains. Monthly inspections will be made to check vehicles and equipment for leaks and filled drip pans.</p>

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
Stormwater Management Design Review Course every five years.

Municipal Employee Training		
Both Stormwater Coordinator (SPC) and Municipal Clerk must ensure staff receive training topics in the chart below as required. Training can be in person or virtual.		
Topic	Frequency	Title of Trainer or Office Responsible to Conduct Training
Maintenance Yard Operations (including ancillary operations)	Every Year	Public Works Dept.
Stormwater Facility Maintenance	Every Year	Public Works Dept.
SPPP Training & Recordkeeping	Every Year	Public Works Dept/Municipal Clerk
Street Sweeping	Every 2 Years	Public Works Dept.
Yard Waste Collection Program	Every 2 Years	Public Works Dept/Zoning Officer
Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 Years	Public Works Dept
Outfall Pipe Stream Scouring Detection and Control	Every 2 Years	Public Works Dept
Waste Disposal Education	Every 2 Years	Zoning Officer
Municipal Ordinances	Every 2 Years	Zoning Officer
Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 Years	Township Engineer

Stormwater Management Design Reviewers
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.
Stormwater Management Design Review Course once every five (5) years. Planning Board Secretary is responsible for maintaining training records.

Municipal Board and Governing Body Members
Describe the training provided for members of the planning/zoning board and municipal council.
<p>Planning Board Engineer provides annual training during a Planning Board meeting. Previous topics have included: green infrastructure and newly assigned Tier A requirements. In the future, Board members will be required to watch at least one on-line DEP video in the series available under Post-Construction Stormwater Management. Additionally, they will be required to watch “Asking the Right Questions in Stormwater Review Training Tool.” The Planning Board Secretary is responsible for maintaining records of names, video titles and dates completed for Planning Board and Governing Body members.</p>

Training Records
Indicate the location of training records for the above required training.
<p>Administrative Offices Oldmans Township 40 Freed Road Pedricktown, NJ</p>

Form 11 – MS4 Mapping
Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
Oldmanstownship.com under the heading “Stormwater”	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	
c. MS4 interconnections	
d. MS4 storm drain inlets	
e. MS4 manholes	
f. Length of conveyance (channels, pipes, ditches, etc.)	
g. MS4 pump stations	
h. MS4 stormwater facilities (any that are not listed above)	
i. Maintenance yard(s) and other ancillary operations	
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
Once completed, Public Works and Township Engineer will review annually any changes to the map.	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
Working together the Township Engineer, Public Works and Municipal Clerk will commence the creation of an MS4 Infrastructure Map utilizing their local knowledge as well as resources available from the State.	

Form 12 – Watershed Improvement Plan
Part IV.H.

<p>1. Describe how your municipality is developing its Watershed Improvement Plan.</p>
<p>There is the possibility of creating a municipal Environmental Commission and/or work in conjunction with Salem County to develop a Watershed Improvement Plan.</p>
<p>2. Describe any regional projects or collaboration efforts with other municipalities.</p>
<p>None known at this time.</p>
<p>3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.</p>
<p align="center">Administrative Offices Oldmans Township 40 Freed Road Pedricktown, NJ</p>