Oldmans Township Committee

Reorganization Meeting Minutes

January 3, 2024

The annual reorganization meeting of the Oldmans Township Committee was held on January 3, 2024. Meeting was called to order by Municipal Clerk Melinda Taylor at 6:30 pm. This meeting was held in compliance with the Sunshine Law. All joined in the Pledge of Allegiance.

The Municipal Clerk gave the Oath of Office to Dean W. Sparks

Members Present: William Ferrell, David Murphy and Dean Sparks

**Resolution 2024-01** Designation of Mayor

Mr. Ferrell nominated David Murphy, Mr. Sparks seconded and all agreed.

**Resolution 2024-02** Designation of Deputy Mayor

Mr. Ferrell nominated Dean Sparks, Mr. Murphy seconded and all agreed.

**Resolution 2024-03** Schedule of Regular Township Committee Meetings for 2024

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

PROFESSIONAL SERVICES:

**Resolution 2024-04** Township Solicitor – Joseph DiNicola Jr.

Mr. Ferrell made a motion to approve, Mr. Murphy seconded and all agreed.

**Resolution 2024-05** Township Auditor – Bowman & Company, LLP

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-06** Special Planner – Clarke Caton & Hintz

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-07** Township Engineer – Thomas Tedesco, P.E.

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-08** Auburn Water Superintendent – Natural Systems Utilities, LLC

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-09** Risk Management Consultant – The Barclay Group

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-10** JIF Commissioner & Alternate – Harry Moore and William Ferrell III

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-11** Animal Control Officer – Edmund Shimp Jr.

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-12** IT Services – Green Technology Services

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-13** Fair Share Housing Solicitor – Surenian, Edwards, Buzak & Nolan LLC

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-14** Fair Share Housing Agent – CGP&H (Community Grants, Planning & Housing)

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

FINANCE OFFICE:

**Resolution 2024-15** Authorized Persons to Draw Funds

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-16** Bank Depositories for all Township Account

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-17** Officials Designated to have Access to the Safe Deposit Box at Pennsville National Bank

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-18** Oldmans Township Treasurer- Diane Elwell and Auburn Water Utility Collector – Kathy Diorio

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-19** PERS Certifying Personnel – Diane Elwell, Certifying Supervisor

and Melinda Taylor, Certifying Officer

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-20** Cash Management Plan

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-21** Fee for Returned Check ($20.00)

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

TAX COLLECTOR OFFICE:

**Resolution 2024-22** Tax Search Officer – Kathy Diorio

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-23** Interest to be Calculated on Delinquent Taxes for the Year 2024

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

ADMINISTRATIVE:

**Resolution 2024-24** Municipal Improvement Search Officer – Melinda Taylor

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-25** Public Agency Compliance Officer – Joseph DiNicola, Jr.

Mr. Ferrell made a motion to approve, Mr. Sparks seconded and all agreed.

**Resolution 2024-26** Mandatory Source Separation and Recycling Act

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

**Resolution 2024-27** Clean Communities Coordinator

This resolution was tabled by Mayor Murphy.

**Resolution 2024-28** Deputy Registrar – Christine Pippet

Mr. Sparks made a motion to approve, Mr. Ferrell seconded and all agreed.

Mayoral One Year Staffing Appointments for 2024

First Assistant to Construction Official Melinda Taylor

Second Assistant to Construction Official Christine Pippet

Crossing Guards Cynthia Alloway

Crossing Guard Substitutes Scott Myers, Ralph Caputo and Melinda Taylor

Dog Census Scott Myers

Dog Registrar Melinda Taylor

Deputy Dog Registrar Christine Pippet

Environmental Chair

Deputy Housing Officer Melinda Taylor

JIF Safety Coordinator Scott Myers

JIF Claims Coordinator Melinda Taylor

Municipal Housing Liaison Melinda Taylor

Municipal Housing Finance Officer Diane Elwell

Public Works Director Scott Myers

Recycling Inspector Scott Myers & Dean Sparks

Township Representative to Salem County Thomas B. (Brad) Holmes

Advisory Solid Waste Council

Deputy Tax Collector Melinda Taylor

Zoning Officer Melinda Taylor

Deputy Emergency Management Coordinator Mayor Murphy tabled due to resignation of Ms. Moore

Emergency Services Administrator Mayor Murphy tabled

Mayoral Appointment(s) to Planning Board

I Mayor or Designee (One Year Term) David Murphy

III Member of Township Committee (One Year Term) William Ferrell III

Alternate #4 (School Board Liaison) (One Year Term) Rick Verdecchio

Mayoral Appointments for Agriculture Advisory Board

One-3 Year Appointment Brian Porch

Mayoral Appointments to Working Subcommittees:

William Ferrell

Auburn Water Company

Construction Dept.

County Commissioner Delegate

First Aid Squad

Landfill

Mid-Salem Court

Recreation

David Murphy

Buildings & Grounds

Fire Companies

Personnel

Tax Dept.

Dean Sparks

Drainage & Ditches

Finance Dept.

Municipal Alliance

Public Works/Streets & Roads

Recycling & Sanitation

School Board Liaison

DER (Designated Employer Representative for NJ DOT)

Public Comments – No comment.

There being no further business, on a motion from Mr. Sparks, seconded by Mr. Ferrell and agreed by all, meeting was adjourned at 7:00 pm.

Respectfully Submitted,

Melinda Taylor

Municipal Clerk