OLDMANS TOWNSHIP
Budget Workshop Meeting Minutes
September 28, 2026
5:00 PM

Call to Order

The meeting was called to order at approximately 5:00 PM.

The Sunshine Law Statement was read into the record. Adequate notice of the meeting had been provided in accordance with the Open Public Meetings Act.

2027 Municipal Budget Discussion

Public Works Department

Public Works Supervisor Scott Meyers reviewed the department's anticipated 2027 needs:

- Consider purchasing a snow pusher blade for the tractor.
- Plan for future resurfacing and sealing of Township parking lots and driveways.
- Continue monitoring road maintenance needs, including Benjamin Green Road.
- Include the F-350 dump truck in long-term replacement planning; immediate replacement is not needed.

The major equipment inventory was reviewed and reported to be in good condition.

Stormwater Compliance

The Committee reviewed the following stormwater compliance priorities:

- Municipal street-sweeping requirements and related reporting obligations.
- Upcoming compliance activities and public education efforts.
- Stormwater information displays for Pedricktown Day.
- Ongoing maintenance of the Township stormwater webpage and public outreach materials.
- Water Utility Matters
- Recent Water Line Failure

The Committee reviewed the recent water line break near Main Street and the resulting emergency response. Discussion points included:

- Coordination with Roto-Rooter and other utility contractors.
- Roadway damage resulting from the leak.
- Responsibility for associated repair costs.
- The need for clearer emergency procedures and stronger documentation.
- Emergency Water Response Plan
- The Committee identified the following planning priorities:
    - Develop a formal emergency water response plan.
    - Identify and map water system valves.
    - Establish emergency notification procedures.

- Maintain an emergency supply of bottled water for residents during service interruptions.
- Address lead and copper sampling requirements and resident notifications.

Auburn Fire Company

Auburn Fire Company presented the following 2027 budget priorities:

- Training.
- Equipment and apparatus maintenance.
- SCBA testing and maintenance.
- PPE replacement.
- Communications equipment.
- Vehicle maintenance and repairs.
- Long-term equipment replacement.

EMS Budget Review

The Ambulance Squad presented the following proposed budget items:

- EMS reporting software.
- Fuel and vehicle maintenance.
- Training and EMT certification.
- Equipment, maintenance and replacement.
- County reimbursement programs.
- Budget Planning and Capital Requests

Emergency Management (OEM)

OEM Coordinator reviewed emergency preparedness needs and recent response activities:

- Emergency supplies, including oil absorbent, flashlights, and pumping equipment.
- Equipment used during recent emergency responses.
- County initiatives for flood-warning signs.
- Plans to expand emergency preparedness supplies and water reserves.

Logan Fire Company

Logan Fire Company presented the following requests:

- PPE replacement.
- SCBA air packs, cylinders, and masks.

- Rescue-tool batteries.
- Wildland rescue gear.
- New Hose and replacement equipment.
- Ventilation-system modifications required for the incoming brush truck.
- Fire Service Discussion

The Committee also discussed broader fire-service planning:

- Rising costs for fire equipment and PPE.
- Standardizing equipment between Auburn and Pedricktown Fire Companies.
- The long-term sustainability of maintaining two separate fire departments.
- Future apparatus replacement planning.

The Committee reviewed the following budget and capital-planning matters:

- Fire department capital requests.
- Public Works equipment planning.
- Future reserve funding.
- Budget status for the remainder of 2026.
- Use capital improvement funds and future capital ordinances.
- Personnel and Salary Ordinance Discussion
- The Committee discussed the following personnel and compensation matters:
    - Potential revisions to the Township salary ordinance.
    - Annual salary adjustments.
    - Additional payroll administration responsibilities.
    - Increased workload related to payroll processing and pension reporting.
    - Preparation of salary information for future budget discussions.

Redevelopment/Solar Project

The Committee reviewed outstanding planning expenses associated with the proposed landfill solar project.

Discussion focused on:

- Unpaid professional services invoices.
- The absence of an established escrow account.
- Whether Township funds may be required to pay the outstanding planning expenses.

Salem Oak Vineyard/Winery

The Committee reviewed operations and compliance matters at the winery property:

- Events conducted at the facility.
- Occupancy limits.
- Food service and County Health Department requirements.
- Septic-system capacity concerns.
- The need for compliance reviews by Township officials and the County Health Department.

204 Mill Street Demolition Project

The Committee reviewed the following issues related to the demolition project:

- Positive asbestos test results obtained during project planning.
- Potential additional asbestos-remediation costs.
- The possible need to rebid the project.
- Consultation with the Township Solicitor regarding legal and procurement requirements.

Resolution

A motion was made by Mr. Porch and seconded by Mr. Pomponi to adopt Resolution 2027-109 Resolution Adopting a Procurement Policy for Olmans Township. Roll Call Vote: All voted yes.

The next budget workshop was scheduled for: October 20, 2026, at 5:00 PM.

With no further business, a motion was made by Mr. Pomponi and seconded by Mr. Ferrell to adjourn the budget meeting. The meeting was adjourned.

Respectfully submitted,

Christine Pippet
Acting Municipal Clerk